

Parental Consent Form for Online Super Curriculum Lessons

Safeguarding

Harrow School Short Courses (HSSC) aims to provide safe and enjoyable online tuition/revision classes for every child or young person. To achieve this, we have put the following measures in place:

- We implement safer recruitment practices and all our teachers have been fully vetted and checked
- We take safeguarding seriously and our teachers are aware of their responsibilities in keeping children safe online
- We monitor our classes regularly through live online lesson observations and occasional live recordings
- We provide a safe classroom environment that only your child, their classmates, and their teacher have access to

If for any reason you or your child have any concerns about the safety of your child's online lessons, please contact:

Harrow School Short Courses: revision@harrowschool.org.uk or
The Director of Studies: FSW@harrowschool.org.uk and the
HSEL Designated Safeguarding Lead: matthewsk@harrowschool.org.uk

Data Protection

We use Microsoft Teams for our tuition/revision teaching. Any personal information we collect on your child is used solely for educational purposes and will not be shared with any third party for commercial use.

Recording

- If your child's lesson will be recorded, a link to the recording will be available to you shortly after each lesson so that they can watch the lesson again for revision purposes.
- The video of your child's lesson will be stored securely and only your child's teacher and a small number of HSSC staff will have access to it.
- The Director of Studies may watch some class recordings for safeguarding, quality control and staff training purposes.
- Class recordings will be held for a period of three years after which time they will be deleted.

For further details on how we collect, use, and store any data we collect from you, please see our Privacy Notice, and if you have any questions or concerns about our privacy practices, or your personal information, you can email or call the Privacy Officer:

privacyofficer@harrowschool.org.uk
+44 (0) 208 872 8000

Consent

If you agree to your child taking part in online tuition/revision lessons, please click in the box in the booking form.